

REPORT TO: Safer Halton PPB

DATE: 19 September 2006

REPORTING OFFICER: Operational Director-Policy & Performance

SUBJECT: Performance Monitoring Reports for the 1st quarter (2006/07)

WARDS: Boroughwide

1. PURPOSE OF REPORT

- 1.1 The 1st quarter monitoring reports for the Council services that come within the remit of this Policy & Performance Board were published last month and are available in both electronic and hard copy formats. These reports enable the Board to scrutinise progress towards achieving the service plan objectives, milestones and performance targets. Therefore, the purpose of this report is to draw attention to particular aspects contained in the full versions of the monitoring reports and to act as a 'signpost' to assist Board Members carry out their performance management function.

2. RECOMMENDED: That the Policy & Performance Board

- 1) Scrutinise service performance and progress towards achieving objectives and targets and raise any questions or points for clarification in respect of the information contained in the quarterly monitoring reports; and**
- 2) Highlight areas of interest and/or concern that require further information or action to be reported at a future meeting of the Policy and Performance Board where appropriate.**

3. SUPPORTING INFORMATION

- 3.1 The performance considerations attached as Appendix 1, highlights the key findings in the quarterly monitoring reports for the services listed below:

Environment Directorate

1. Highways & Transportation
2. Environmental & Regulatory Services

Health & Community Directorate

1. Culture & Leisure Services
2. Health & Partnerships

4. POLICY IMPLICATIONS

- 4.1 Any policy implications arising from emerging issues or key developments that will impact upon the service or any action required to address

performance issues, will be identified in the respective quarterly monitoring report.

5. OTHER IMPLICATIONS

- 5.1 Any other implications associated with issues connected with the service will be identified in the respective quarterly monitoring report.

6. RISK ANALYSIS

- 6.1 The risk control measures associated with the service objectives that were initially assessed as having 'HIGH' risks are summarised in the quarterly monitoring reports to monitor their implementation.

7. EQUALITY AND DIVERSITY ISSUES

- 7.1 The actions identified arising from the Equality impact/needs assessments that are regarded as 'HIGH' priority for each service are in the Equality Action Plans and progress on their implementation is included in the respective quarterly monitoring reports.

8. REASON(S) FOR DECISION

Not applicable

9. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Not applicable

10. IMPLEMENTATION DATE

Not applicable

11. LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
Quarterly monitoring reports for:		
1. Highways & Transportation	Municipal Building 2 nd floor	Mike Foy-Senior Performance Management Officer
2. Environmental & Regulatory Services		
3. Culture & Leisure Services		
4. Health & Partnerships		